

Minutes of the meeting of Chittlehampton Parish Council held on Friday 4th April, 7.30pm in the Village Hall, Umberleigh.

Present - Cllr. Wheaton (Chair); Cllr. Jones; Cllr. Hoare; Cllr. Brookes; Cllr. Beauregard; District Cllr. Whitehead; Cllr. Seatherton; 2 members of the public; Penny Clapham (Locum Clerk).

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 3 minutes per person. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

Parishioner regarding the green bin for the church, which Council pay for. How many have walked around the churchyard to see how well it is being kept. Looking for support if possible. Email a grant application form.

Questions around the old church school and some discussion took place.

2) Apologies For Absence: Cllr. Alford. Cllr. Nicklin. Cllr. Ditchburn. Cllr. Blyther. Apologies accepted.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change. None declared.

4) Matters raised by the Chairman (for information) Letter received reference Chittlehampton flower show fete and dog show 9th August requesting permission to use the field, no cars on the field. Permission granted. The churchyard need assistance if anyone has any time to help.

5) District and County Councillor Reports –

Cllr. Wheaton wishes Paul Henderson all the very best for the future.

District Cllr. Whitehead – added her thanks to Paul and hope he is elected. Devon is being divided into unitary areas; biggest issues getting all the districts on side and agreeing. Proposals have gone in – most important that everyone votes on the 1st May.

6) Minutes –the Minutes of the meeting held on the 26th February 2025 were agreed and signed by the Chairman as a true record.

7) Highways -

- i. VAS mobile signage – to receive quotations for mobile vehicle activated signage. Cllr. Wheaton suggested we would have to start the process ref application for a locality grant and will have to wait until a new Devon County Cllr. has been elected.
- ii. Chapter 8 training and a possible way forward; Cllr. Wheaton to report. Anybody wishing to do this can undertake the training first. Discussion ensued regarding the overall state of the roads.
- iii. Installation of a mirror opposite the school; Cllr. Jones to report. Moving forward – agenda for May.

8) Open spaces –

- i. Quotations for phase two of the play area to be received if available. Cllr. Wheaton to update. Cllr. Brooks proposed Lee Williams to install phase 2 of the play area seconded by Cllr. Jones, all in favour by show of hands. Thanks to Castle Barry Construction for their quotation. Cllr. Brooks stated that there is a need for a liaison between the council and the play committee. Cllr. Wheaton will stand as liaison councillor. Clerk to action with Kompan for a delivery only quotation. Inspection on 9th April from Sovereign Play. Jumble sale raised over £1000 towards the play area equipment.

9) PLANNING

Planning Applications - District Council has asked for observations from the Parish Council on the following planning applications:

- i. 79951 Demolition of existing extension and erection of 2 storey extension, 2 Taw View, UMBERLEIGH.
No objection
- ii. 78408 Application for listed building consent for removal of internal wall between existing kitchen and living area, Stowford Grange, Chittlehampton
No comment
- iii. 80013 Listed building consent for removal of failing cement render, repair with cob block as necessary then re-render with lime putt render, repaint with repairs to stone plinth, Clevedon, Chittlehampton.
No objection

Planning Decisions

10) FINANCE

Expenditure	Locum Clerk expenses March	£315.25	BACs
	DALC subscription 25/26	£394.44	BACs
	North Devon DC – green bin empty	£60.00	BACs

Income

Bank Reconciliation and Statement, for information – not sent out.

Council resolved to accept the accounts. Proposed by Cllr. Wheaton, all agreed by show of hands.

11) Meeting dates – to discuss and agree meeting dates to December 2025. June, July, to be checked.

12) Clerk's report

- i. The internal audit with Julie Snooks has been booked for 7th May – sign off will therefore need to be at the June meeting.

Councillor's reports and External Meetings attended (for information only)

Cllr. Brooks enquired as to anything happening on VE day 80th Anniversary?

Meeting closed at 9.07pm

Signed.....

Date.....

Items for Information - The next council meeting will be on 7th May 2025 at 7.30pm in the Methodist Rooms, Chittlehampton. This will be the Annual Council Meeting, preceded by the Annual Parish Meeting at 7pm.

Email Circulation

NALC Bulletin (sent 18/03)