**Chittlehampton Parish Council Agenda for 23/07/25 Meeting**

**Clerk to the Council: Faye Davies chittlehamptonclerk@gmail.com**

**To Members of Chittlehampton Parish Council**

You are duly summoned/required to attend the next meeting of Chittlehampton Parish Council to be held at 7:30pm on Wednesday 23rd July 2025 at Chittlehampton Methodist School Rooms.

**Agenda**

1. **Apologies**: To receive apologies and to approve reasons for absence.
2. **Declarations of Interest**
   1. Register of Interests: Councillors are reminded of the need to update their register of interests and declare any personal or prejudicial interests on the agenda.
3. **Minutes**: To consider the approval of the minutes of the last meeting of the Council held on 11/06/25.
4. **District and County Councillor reports**
5. **Members of the public open session:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 3 minutes per person. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.
6. **Chairmans report**
7. **Clerks report**
   1. PIALC request, this training is only available until December 2025
   2. CiLCA training is not until February 2026
   3. WCAG 2.2 compliancy
8. **Payments for approval**
   1. Locum clerk expenses June £376.58 BACS
   2. Clerk wages of £ to be paid on the 30th of each month
   3. PIALC (Principles of Internal Auditing Local Councils) £120 + VAT
   4. Umberleigh Village Hall hire £20 04/04/25
   5. Pay £25 donation to Chittlehampton Village Fete
   6. Pay £400 Annual Donation to Chittlehampton Village Hall
   7. Pay £25 donation to Umberleigh Village Fete
   8. Pay £400 Annual Donation to Umberleigh Village Hall
   9. Pay £125 Annual Donation to Chittlehampton Methodist Church
9. **.gov.uk email addresses –** to consider and adopt .gov.uk email addresses for the clerk and councillors
10. **Open spaces –** 
    * 1. VAS signage – ongoing from the June Meeting: to receive any updates available. Cllr. Jones.
      2. Safety signage for the play area – Cllr. Wheaton.
      3. Benches – for discussion and action as required
      4. Lengsthman – for discussion; Cllr. Blyther
11. **Planning Applications -**  District Council has asked for observations from the Parish Council on the following planning applications:
    * 1. 80532 – erection of silage pit at South Bray Farm
      2. 80541 – installation of EV charger at Stowford Grange
12. **Council Phone –** to consider the purchase of a pay as you go mobile phone for Council in order to receive bank codes, as well as make and receive council related calls.
13. **VJ/End of WWII –** to be updated, planned for Sunday 31st August.
14. **Management of weeds and overgrown areas –** Councillors to consider and resolve
15. **Play area update –** Cllr Williams to update
16. **Clerk contract –** Cllr Jones to provide information
17. **Policies due for review –**
    * 1. Child Safeguarding
      2. Data Protection
      3. Play area risk assessment
      4. IT policy
18. **Speed watch update –** Cllr Alford to update
19. **Councillor's reports and External Meetings attended (for information only)**
20. **Date of next meeting -** To confirm the date of the next meeting which is scheduled for Wednesday 3rd September at Chittlehampton Methodist School Rooms.

Signed:

Faye Davies

Clerk to Chittlehampton Parish Council