**Parish Councillors are summoned to attend Chittlehampton Parish Council meeting.**

**21st February 2024 7:30pm at Chittlehampton School rooms.**

**Members of the public are welcome to attend.**

**Agenda**

1. Election of new Chair

2. Apologies and Declarations of Interest

3. Approval and signing of minutes of the last Parish Council meeting 10/01/24 as a true account.

4. Clerks report – pothole reporting and highways complaints, flooding, and blocked drains in

 Cobbaton

5. Statement of accounts and payments for approval – £20 Umberleigh Village Hall hire payment for

 14/12/23 meeting, methodist school rooms electric charge of £26.75, website and scribe software

 charge to be discussed on items 6 and 9.

6. Website discussion – to be conducted by the Clerk

7. County Councillors Report and Highways Updates.

8. District Councillors Report.

9. Finance committee update, including a report recommending the purchase of a computerised

 accounting system from Scribe Accounting - To be conducted by Cllr Pawley.

10. Play Area Committee Update – To be conducted by Vice Chairwoman Cllr Murch.

11. Playing Field Committee update – To be conducted by Cllr Craze.

12. Vehicles and Structures on land near Winson Cross update - To be conducted by Cllr Pawley.

13. Chittlehampton Village Hall update – to be conducted by Cllr Nicklin

14. Clerk contract hours discussion, with request to increase hours from 7 to 10 a week

15. Members of the public open session

16. Items for consideration.

17. Date of next meeting – 03/04/24

Faye Davies Chittlehampton Parish Clerk chittlehamptonclerk@gmail.com