

Chittlehampton Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

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27th November 2024

To Members of Chittlehampton Parish Council.

You are hereby summoned to attend a Meeting of Chittlehampton Parish Council, to be held on **Wednesday 4th December 2024 at 7.30pm in Umberleigh Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1a) Co-option to council to fill a vacancy – to receive an application for co-option to Council.

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 3 minutes per person. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 23rd October 2024.

7) Open Spaces –

- i. Play area steps; to consider the addition of a lower rail for safety reasons.

- ii. Snow warden for Umberleigh – a volunteer is happy to undertake the training to be a snow warden in Umberleigh.
- iii. Play area update – to receive a report regarding Phase 2 of the play area, now that the lottery funds are available. To agree actions and associated expenditure.
- iv. Rights of way Back Lane in Chittlehampton and the works by this footpath – for clarification.

8) Speedwatch – to receive any updates available.

9) Grant making Policy and Application Form – from October minutes – to be resolved.

10) PLANNING

Planning Applications - District Council has asked for observations from the Parish Council on the following planning applications:

- i. 79210 Listed Building Consent for alterations to the drainage run, replacement of existing windows and external wall finishes to north elevation and installation of air vent to east elevation, Rowan Cottage, The Square, Chittlehampton.

Planning Decisions

- a) 78536 retrospective application for change of use of land and erection of 4 open storage bays, extended hardstanding and office accommodation associated with concrete business, Greendown Farm, Chittlehampton.
REFUSED

11) FINANCE

Expenditure	Sovereign Play package	£478.80	BACs
	Locum Clerk expenses Oct/Nov	tba	BACs

Income

Bank Reconciliation and Statement, for information (not available at the meeting)
Council to resolve to accept the payments as listed above.

12) National pay award – this has now been agreed nationally and this means an increase of 63p per hour backdated to 1st April 2024 for your clerk Faye Davies. This has been worked out to be 226.5 hours (including overtime worked) @ 63p = £142.70. To resolve to agree this payment.

13) Budget 2025/2026 – for discussion. Documents circulated to councillors prior to this meeting. To note that North Devon Council wish to have a pre-empt of the precept To resolve to agree actions and associated expenditure.

14) Bus Petition – to receive an update; Cllr. Blyther.

15) Committees – to confirm the members of both the planning and staffing committees.

16) Clerk's report

- a) There are 4 policies associated with employment, namely Bullying & Harassment, Grievance, Equal Opportunities and Disciplinary. Suggest these are created and presented to Council at the January meeting.

17) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Wednesday 29th January 2025 at Chittlehampton Village Hall.

Email Circulation

DALC Newsletter 50 (sent 24/10)

ConnectMe Devon transport (sent 08/11)

DALC Newsletter 55 (sent 27/11)

DALC Newsletter 51 (sent 31/10)

Santas on a bike for Childrens Hospice SW info.