**Chittlehampton Parish Council Agenda for 03/09/25 Meeting**

**Clerk to the Council: Faye Davies chittlehamptonclerk@gmail.com**

**To Members of Chittlehampton Parish Council**

You are duly summoned/required to attend the next meeting of Chittlehampton Parish Council to be held at 7:30pm on Wednesday 3rd September 2025 at Chittlehampton Methodist Rooms.

**Agenda**

1. **Apologies**: To receive apologies and to approve reasons for absence.
2. **Declarations of Interest**
	1. Register of Interests: Councillors are reminded of the need to update their register of interests and declare any personal or prejudicial interests on the agenda.
3. **Minutes**: To consider the approval of the minutes of the last meeting of the Council held on 23/07/25.
4. **District and County Councillor reports**
5. **Members of the public open session:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 3 minutes per person. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.
6. **Community Speedwatch Report**
7. **Chairmans report**
8. **Clerks report**
9. **Payments for approval**
	1. Community speedwatch signs £49.01
	2. “20 is plenty” stickers £29.75
	3. Umberleigh village hall booking 23/07/25 and 31/08/25 £20 & £15
	4. Waterbutt cost £25
	5. VJ event band £75
	6. UK Hardwoods invoice £48
	7. NDDC dog bins invoice £269.57
	8. Community Interest Company Broadband £77
	9. Chittlehampton Play Area signs £460
	10. Green bin collection for the church £60
	11. Councillors to determine an annual donation fee towards the church to help with their maintenance costs
	12. Councillors to determine funds/cost towards the play area flower beds being maintained by a volunteer.
	13. Reimbursement to Cllr Williams for competition prizes £20
10. **Planning Applications -**  None currently but open for discussion should planning applications be released after the post of this agenda.
11. **Council Phone –** to consider the different purchase options (examples given from local stores, cost is potentially subject to change):
* Samsung Galaxy A8 unlocked £58 CEX
* Samsung Galaxy A10 unlocked £70 CEX
* TCL 605 Tesco PAYG £75
1. **Noticeboards –** To consider the replacement of noticeboardsat Stowford, Furze, and Cobbaton.
2. **Woodland trust tree grant –** Where 500+ trees are planted on at least half a hectare of land, the Woodland trust can cover up to 75% of the cost.
3. **Policies due for review –**
	1. Anti-fraud and corruption policy
	2. Biodiversity policy
	3. Financial Regulations
	4. Complaints procedure
	5. Co-option policy
	6. Dignity at work policy
	7. Document retention policy
	8. Equality, diversion, and inclusion policy
	9. Financial Risk Assessment
	10. Grievance procedure
	11. ICO Freedom of Information policy
	12. Reserves Policy
	13. Standing Orders
	14. Whistle blowing policy
	15. ToR Staffing Committee
4. **Councillor's reports and External Meetings attended (for information only)**
5. **Date of next meeting -**  Wednesday 15th October 2025 at Chittlehampton Methodist Rooms.

Signed:

Faye Davies

Clerk to Chittlehampton Parish Council